

## Terms of Reference

### POSITION DESCRIPTION

|                       |  |
|-----------------------|--|
| <b>Position Title</b> | <b>: Plumber</b>   |
| <b>Position Level</b> | <b>: 11 (O)</b>  |
| <b>Terms</b>          | <b>: Regular</b>   |
| <b>Major Group</b>    | <b>: Real Estate Division</b>  |
| <b>Sub Group</b>      | <b>: Asset Maintenance Section</b>   |
| <b>Reports to</b>     | <b>: General Manager, RED/Regional Manager if placed under Regional Office</b> |
| <b>Pay Scale</b>      | <b>: 15,620 – 390 – 23,420</b>   |

### General Responsibilities:

- Ability to perform electrical tests, read results and diagnoses and repair electrical problems.
- Inspect electrical components including transformers and circuit breakers.
- Use testing devices to identify and report electrical problems.
- Create records of materials used.
- Performing routine maintenance around the building such as fixing structural damage.
- Working on damaged electrical wiring when a shortage or severed wire occurs.
- Applying preventative measures to the building to reduce the risk of future problems.
- Fixing potential safety hazards to avoid injuries.
- Carry out any other task that may be assigned from time to time.

### SPECIFIC ROLES AND RESPONSIBILITIES

- Install, maintain and repair electrical control, wiring, and lighting systems.
- Read technical diagrams and blueprints.
- Perform general electrical maintenance.
- Inspect transformers and circuit breakers and other electrical components.
- Troubleshoot electrical issues using appropriate testing devices.
- Repair and replace equipment, electrical wiring, or fixtures.



**NATIONAL  
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## **KNOWLEDGE AND SKILLS REQUIREMENTS**

**Education** : TTI /VTI Graduates (Class X/XII+NC)

### **Knowledge of language(s) and other specialized requirements:**

Required good communication skills and interpersonal skills. Ability to organize information and maintain up-to-date information for administrative and management purposes.